

Dear “Children First” Grant Applicant:

Before beginning the process of applying for this grant from the Warren County Foundation, please review the enclosed “Children First” Grant eligibility and other guidelines. If you feel your project falls within those guidelines, please follow the instructions below.

Please provide twelve sets of the following documents:

Completed and signed “Children First” Grant Proposal Form

Detailed project proposal, which should be no longer than two pages. The proposal should describe the project in detail, the goals or objectives of the project, the time frame for implementation of the project and the manner in which the project’s effectiveness will be measured.

One-page project budget, which should include actual and/or projected sources of additional income for the project, if appropriate

Complete roster of your organization’s current Officers and Board of Directors

Please provide one copy of the following documents:

Your organization’s 501(c)3 tax determination letter

Your organization’s annual report and/or current fiscal year budget

Completed submissions meeting the grant’s criteria must be received by the Foundation no later than April 12, 2002. Submissions received after that date will not be considered.

Please mail submissions to: Children First Program
Warren County Foundation
P.O. Box 495
Lebanon, OH 45036

Warren County Foundation Grant

“Children First”

Proposal Form

Applicant Organization (Legal Name): _____

Organization Address: _____

Organization Phone Number: _____

Contact Person and Title: _____

Project Title: _____

Project Description: _____

Completed submissions must be received by the Warren County Foundation no later than April 12, 2002.

Signature of Authorized Individual & Title: _____