



**Women's Fund  
Of Warren County**

**REQUEST FOR PROPOSALS**

***About the Grant***

The Mission of the Women's Fund of Warren County is to be the leading advocate through funding of change for women and girls in Warren County. The Fund invests in systems change and programs that improve the lives of women and children in the County.

The Women's Fund of Warren County will make grant(s) in the fall of each year. Qualified organizations will submit proposals for review by the Women's Fund Grant Review Committee. The committee will select 3-4 proposals for presentation to the Women's Fund membership. The 3-4 organizations will be invited to present their proposal(s) to the membership. The membership will vote on the distribution of funds.

Subject to available funds, the Women's Fund of Warren County is more likely to award grants to organizations that demonstrate that their proposed projects:

- Make a clear difference in the quality of life of a substantial number of women and children in Warren County.
- Demonstrate tangible solutions to community problems.
- Help non-profit organizations manage themselves and their finances more effectively.
- Focus on prevention.
- Encourage cooperation and eliminate duplication of services.
- Promote collaboration with other organizations.
- Stimulate others to participate in problem-solving.
- Promote volunteer involvement.
- Have a positive economic impact in Warren County.
- Promote leverage for generating additional funds.

Generally grants are not awarded to:

- Any organization not recognized by the IRS as a tax-exempt non-profit, charitable, educational, or government entity.
- Ongoing operating expenses of existing institutions.
- Individuals.
- Religious organizations for religious purposes.
- Endowments.
- Scholarships and scholarly or medical research.
- Annual fundraising drives.
- Community services which are primarily supported by tax dollars.
- Travel grants.



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GRANT PROPOSAL FORM

Please provide us with the necessary information below on your non-profit organization, its needs and goals, so we can help you succeed in helping women and children in Warren County.

**Organization (Legal Name):** \_\_\_\_\_

**Organization Address:** \_\_\_\_\_  
\_\_\_\_\_

**Organization Phone Number:** \_\_\_\_\_

**Contact Person Name and Title:** \_\_\_\_\_

**Contact Person Telephone and E-Mail:** \_\_\_\_\_

**Signature of Authorized Individual and Title:** \_\_\_\_\_

**Project Title:** \_\_\_\_\_

**1. Project Abstract**

Please briefly explain the need for the project and the population it will serve. Provide the goals, objectives and background of your organization. Additionally, please be sure to include the amount of funding you are seeking and where you obtain your major funding.

**2. Need Statement and Project Goals**

Please describe the specific problem the funding will be used to address. Please describe the goals and objectives of the project/program.

**3. Program Description**

Please describe how the project will be implemented and information on what will be accomplished. What is the desired outcome? How will the program be evaluated to measure the success of the program? What staff is involved in implementing this project?

**4. Timeline and Budget**

Please provide the budget for implementing the project and the timeline of using the funds provided under this grant.



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**Please provide the following documents:**

Completed and signed Women's Fund of Warren County Grant Proposal Form.

Detailed project proposal, which should be no longer than two-four pages. The proposal should describe the project in detail, the goals or objectives of the project, the time frame for implementation of the project and the how will the project's effectiveness be measured.

One-page project budget, which should include actual and/or projected sources of additional income for the project.

Complete roster of your organization's current Officers and Board of Trustees.

**Please provide one copy of the following documents:**

Your organization's 501(c)3 tax determination letter.

Your organization's annual report and/or current fiscal year budget.

Completed proposals and attachments must be submitted by Monday, September 16, 2019 to:

Women's Fund of Warren County  
c/o Warren County Foundation  
118 East Main Street  
Lebanon, Ohio 45036

Direct questions to 513-934-1001 or to [info@warrencountyfoundation.org](mailto:info@warrencountyfoundation.org).

Additional information on the Women's Fund of Warren County or the Warren County Foundation can be found on the Foundation's website at [www.warrencountyfoundation.org](http://www.warrencountyfoundation.org).